

Guide To EMERGENCIES

Campus Security – 716-614-6400

Dial Extension 6400 or Extension 555

Emergency 911

Wellness Center – 716-614-6275

New York State Police - 716-297-0755

Poison Control - 1-800-222-1222

Niagara County Sheriff – 716-438-3393

CONTACT INFORMATION

× **Call Campus Security at 614-6400, extension 6400, extension 555, or Emergency at 911**
and give your name, building name, floor, location and related information

If fire is in building, activate nearest fire alarm pull station and begin to evacuate to designated area

If an ambulance is not needed:

× **Call Campus Security at 614-6400, extension 6400, extension 555, or Wellness Center at 6275**
; further instructions will be given at that time.

If an ambulance is needed:

× **Call Campus Security at 614-6400 extension 6400, extension 555, Wellness Center at 6275**

x Provide Officer with:

- o Location of emergency
- o Type of injury, if known
- o Brief description of injured person (gender, age, etc.)
- o Render first aid, if trained
- o Make injured as comfortable as possible
- o Make injured person as comfortable as possible until help arrives



Code Red Lock Down— an immediate threat exists on campus that requires campus be secured.

1. All personnel should immediately and quickly move to a lockable room.
2. Close and lock doors
 - a. Once the door is secure, no one is allowed into your locked area.
3. Move to the corner of the room least visible from the door, turn off the lights, open the shades, and check that outside windows are closed
4. When Campus Security and/or local law enforcement give the all clear over the campus PA system, rooms may be unlocked and occupants should follow the directions of Campus Security and/or law enforcement personnel.

CODE RED LOCKDOWN

BOMB THREAT

BOMB THREAT BY PHONE:

Use the next page to capture information from the phone call

Call Campus Security at 614-6400 with information collected and wait for further instruction

If you are directed to evacuate, you will hear a sustained alarm in your building

Take all of your personal belongings with you so they will not be seen as suspicious

Report any suspicious parcels that do not belong in your area to Campus Security

BOMB THREAT

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